

Guidelines for Proposal Preparation

Edward A. Dickson Professorship Award 2022-2023

- 1) The total funding available for the Edward A. Dickson Award for 2022-2023 is \$20,000. Typically, one or more proposals are funded each year. For additional information on prior awards, please refer to the website: <https://emeritiassociation.ucdavis.edu/awards-and-recognition/edward-dickson-award>.
- 2) Retired professors with either automatic or chancellor-granted emeritus status in the following title classifications are eligible to apply: Professor, Professor in residence, Professor of Clinical _____, Health Sciences Clinical Professor, Associate Professor and Adjunct Professor. Note, must be Academic Senate.
- 3) Funding can be used to support ongoing projects or initiate new ones in teaching, research or service. Dickson funds are not intended to provide bridge funding, retain expensive consultants or provide summer compensation.
- 4) Please follow the standard grant proposal format and limit your proposal to eight pages or less.
 - a) **Title.** The title of the proposal, applicant's name and department affiliation
 - b) **Abstract.** A 100–200 word description of the project to give the reader a preliminary overview
 - c) **Introduction.** May vary depending on the nature of the proposal (research, teaching or service) but in most cases would describe the background of the proposed project and applicant's past involvement in the area (or qualifications for entering the area)
 - d) **Method.** May vary depending on the nature of the proposal; could include availability of research space and equipment, research procedures, data collection and analysis of results; in other cases, might describe the use of archives, means for improving instruction, a new program for students or enhancing community services
 - e) **Results and/or Benefits.** Describe briefly how this project supports the mission of the award
 - f) **Budget.** Provide a breakdown of the funding request (equipment, travel, assistance; describe other funding sources and any unusual or special circumstances)
 - g) **References (optional).** If applicable, list of publications which provide background and context for the proposed project
 - h) **Curriculum Vitae.** The CV should be no more than 2 pages in length; it should support the applicant's qualifications for this project

The committee usually receives more worthwhile proposals than it can fund. At the same time, the number and quality of proposals vary from year to year. Repeated submissions are encouraged.