

**UCDEA EXECUTIVE COMMITTEE**

**Thursday, December 8, 2010**

10:00 – 11:15 a.m.

**Alumni Center—West Conference Room**

**Agenda**

- 1) Announcements
- 2) Minutes of November 9, 2010 Meeting
- 3) Retiree Center Report – Barnes
- 4) Retiree Center Advisory Committee – Rains
- 5) Retirees' Association Report – Hillyer
- 6) Report from Senate Executive Committee Liaison – Reitan
- 7) Archivist – Boorkman
- 8) Financial Report – Sallee
- 9) Committee Reports
  - a) Membership – Walters
  - b) Awards and Recognition – Harrison/Rhode
    - i) Distinguished Emeritus/a Award recommendation
    - ii) Panunzio Award update (nominations were due December 3)
  - c) Committee on Committees – Jackman/Smiley
    - i) Member-at-large position
  - d) Emeriti Welfare – Hess
  - e) Editorial – McGuinness
    - i) Articles for winter edition due to editors December 8
  - f) Program and Agenda – Rost
    - i) November Noon Talk
  - g) University and Public Relations – Lacy
  - h) Video – Breidenbach/McCalla
- 10) Continuing Business:
  - a) Descriptions of committee responsibilities – Rains
- 11) New Business:
  - a) Wine Tasting Social music (March 5, 2011) – Barnes
  - b) Retiree Center Annual Report – Barnes
  - c) B of A signature authority – Rains
  - d) Emeritus College – Falge-Pritchard

## **Rights and Privileges of Emeriti/ae Faculty**

UC Davis: Offices of the Chancellor and Provost

December \_\_, \_\_2010

I am pleased to distribute the attached document entitled “The Rights and Privileges of Emeriti/ae faculty at UC Davis”. It summarizes the rights and privileges of retired faculty members afforded by Systemwide Academic Senate Bylaws, , the UCD Policy and Procedures Manual (PPM), and current campus customs and practice. The attachment, compiled by the Academic Senate Emeriti Committee, summarizes present University of California policies and provides the sources of more detailed information.

It is important that deans, directors, and department chairs have a full understanding of the rights and privileges of emeriti/ae faculty. Emeriti/ae faculty can and do make valuable contributions to the intellectual life of the campus, teach and mentor undergraduate and graduate students, and serve their professional societies and their community. The Council of UC Emeriti Associations (CUCEA) publishes a biannual bio-bibliography which documents the contributions of emeriti on each campus. The report can be found on the CUCEA website: <http://cucea.ucsd.edu>. We should enable emeriti/ae to maintain their professional connections and activities and be certain that these rights and privileges are uniformly and consistently applied across campus.

### **General Principles:**

- Emeriti/ae faculty make valuable contributions to the intellectual life of the campus, and, as departmental resources allow, we should enable such faculty to maintain their professional connections and activities.
- When space assignments are made to emeriti/ae faculty, they should be for specific terms of at least one year, with the understanding that the assignments are renewable upon mutual agreement. Specific term assignments will facilitate general planning for both departments and emeriti/ae faculty.
- As long as resources allow, current campus-based benefits to emeriti/ae faculty should be maintained, including free parking, library privileges, and e-mail accounts.
- As a professional courtesy, emeriti/ae faculty should be routinely notified of faculty meetings (departmental, college, and campuswide) and of other meetings of general interest to the faculty.
- Emeriti/ae faculty should be permitted to attend faculty meetings, but voting privileges will depend on the specific actions of individual departments/sections in conformance with systemwide Senate Bylaws.

- Reasonable arrangements for the receipt and delivery of mail to emeriti/ae faculty should be established by each department/section, regardless of whether or not the emeriti/ae faculty member has been allocated office and/or laboratory space.
- The department/section chair will be responsible for overseeing and/or implementing any decisions, policies, and benefits involving emeriti/ae faculty at the departmental/section level consistently with such principles and policies for emeriti/ae relations as have been promulgated by the Chancellor, Provost and Executive Vice Chancellor, or dean. The maintenance of appropriate relations with emeriti/ae faculty can be considered in the evaluation of a department/section chair.
  - Emeriti/ae faculty should be encouraged to create home offices with Internet links to the University.
- Resources allowing, departments/sections are encouraged to provide one-time assistance to move personal effects to an off-campus location. With departmental/section approval, emeriti/ae faculty can move their UC Davis computer to a home location or other off - campus location on an extended loan. The approved authorization form (<http://accounting.ucdavis.edu/Forms/index.cfm?opt=2>) should be filed by the department
- If feasible, departments/sections should establish an office or offices that can be used on a shared basis by emeriti/ae faculty.
- Laboratory space for emeriti/ae faculty should be handled on a case-by-case basis by the home department/section. However, since contracts and grants usually include space commitments, departments/sections need to be attentive to such requirements at the time grants are submitted.

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Linda Katehi  
Chancellor

Attachment Directive 10 - \_\_\_\_\_

Revised: C.E. Hess 12-7-10

## Attachment

### Sources of the The Rights and Privileges of Emeriti/ae Professors at UC Davis

This document summarizes the rights and privileges of retired faculty members afforded by the systemwide Academic Senate Bylaws, , the UCD Policy and Procedure Manual (PPM), and current campus customs/practices. It was originally prepared by the 2000-2001 Davis Division Committee on Emeriti and was updated by the 2010-2011 Committee on Emeriti.

- (1) Regents Standing Order 103.5 Emeritus Status states that the title Professor Emeritus shall be conferred, upon retirement, on every Professor and Associate Professor. According to Regents' Standing Order 105.1 (a): "Membership in the Senate shall not lapse ... by virtue of transference to emeritus status." The systemwide Academic Senate Bylaws <http://universityofcalifornia.edu/senate> establish the "collegial" rights of retired faculty members. SBL 45-4 states that: "Academic Senate members who have retired and transferred to emeritus/a status retain department membership.' As a consequence, they also retain membership in the school/college faculties to which their departments belong.
- (2) Provisions are also provided in Regents Standing Order 103.5 and APM 120 – 0 to confer, upon retirement, the title suffix Emeritus to every member of the Academic Senate and with the approval of the President every academic employee who is not a member of the Academic Senate but who meets specific criteria established by the President. The criteria can be found in APM 120-10 and the procedures to be followed are provided in UCD-120, Emeriti Titles <http://manuals.ucdavis.edu/apm/120.htm>.
- (3) Senate Bylaw 55-D addresses the rights and privileges of emeriti/ae faculty at the department level. With the exception of personnel actions, they have the right to receive notices of meetings, the right of access to materials relevant to those meetings, the privilege of the floor at those meetings, and the right to make their opinions known to the voting members. SBL 55-D also establishes the conditions which must be met in order to extend departmental voting rights to emeriti/ae faculty members as a class.
- (4) PPM Section 360-21 <http://manuals.ucdavis.edu/ppm/360/360-21.htm> addresses the campus's space allocation policies. Subject to the constraints of that policy, department/section chairs may assign space to emeriti/ae faculty members on a case-by-case basis. In practice, these assignments should be for specific terms of not less than one and not more than three years, but with the understanding that they are renewable by mutual agreement. Emeriti/ae are eligible to apply for extramural funding [see item (4) below regarding the research professor title. Contracts and grants usually imply space commitments, and departments/sections

need to be cognizant of any such commitments at the time the grant request is submitted.

Regardless of space considerations, departments/sections must make reasonable arrangements for the receipt and delivery of mail to emeriti/ae faculty.

- (5) Emeriti/ae can be recalled to perform a wide range of duties, with or without compensation. A retired professor, who is recalled for research, or for teaching and research, may be appointed to the research professor title. The Davis Division Graduate Council has ruled that Emeriti/ae Professors may be considered for membership in Graduate Groups.
- (6) Current campus practices afford retired faculty free parking (unless an individual is on compensated recall); permanent library borrowing privileges for as long as one's home is proximate to the campus; and individual e-mail accounts. With the emergence of the Internet and e-mail as effective media of information exchange, retired faculty members should be encouraged to establish off-campus offices with efficient telecommunication links to the campus. In this context units should consider allowing an individual to relocate his/her UCD computer to an off-campus location by an extended loan.

Departments/sections are authorized/encouraged to provide one-time assistance to move a retiree's personal effects to an off-campus location of the individual's choice,

Revised: C.E.Hess 12/7//2010