

# UC Davis Emeriti Association BYLAWS

## **Article I: Name**

This nonprofit organization shall be known as the UC Davis Emeriti Association.

## **Article II: Objectives**

Section 1. The objectives of the organization shall be:

- A. to promote the general welfare of Emeriti/ae, their spouses or domestic partners, and their surviving spouses or domestic partners;
- B. to help the members transition from an active career to a self-directed schedule;
- C. to provide opportunities for the members to maintain professional contact with colleagues in their own and other disciplines both locally and elsewhere;
- D. to perform such other acts, necessary or expedient, for the administration of the affairs and attainment of the Association's goals.

## **Article III: Membership**

Section 1. There shall be two categories of membership: Regular and Associate.

- A. Regular membership shall consist of those individuals who have paid their annual or lifetime dues, and who at retirement were:
  - (1) members of the Davis Division of the UC Academic Senate
  - (2) non-Senate UC Davis recipients of the Emeritus title
  - (3) non-Senate UC Davis employees with education and professional qualifications comparable to those of tenured faculty or
  - (4) individuals nominated and approved in accordance with Part C of this Section.
- B. Associate membership shall be open to all
  - (1) spouses or domestic partners of regular members
  - (2) surviving spouses or domestic partners of former regular members and of Senate members who died in service while eligible to retire
  - (3) individuals nominated and approved in accordance with Part C of this Section.
- C. Prospective regular and associate members other than those eligible under the provisions of Parts A (1-3) and B (1-2) of this Section must be proposed by two or more regular members, and be approved by both the Membership Committee and the Executive Committee of the Association.
- D. A member or former member shall not lose eligibility because of a change in marital status.

Section 2. Members shall be entitled to participate in the activities of the Association, including voting on all ballots and resolutions.

## **Article IV: Meetings**

Section 1. There shall be a regular meeting of the Association in the Fall, Winter and Spring quarters of each academic year. The Spring meeting shall be the annual business meeting at which the membership shall receive the reports of officers and standing committees, consider changes in the Association's dues structure proposed by the Executive Committee under the provision of Article V, conduct elections as noticed in Article XI and transact all other appropriate business.

Section 2. The Association shall meet at other times designated by the Executive Committee, or upon the written request of at least 10 members.

Section 3. Twenty members shall constitute a quorum for the annual business meeting. For all other meetings a quorum shall consist of those members present.

## **Article V: Dues and Assessments**

Section 1. The fiscal year of the Association shall be July 1 through the following June 30.

Section 2. The annual dues of regular members, the cost of lifetime memberships, and all assessments shall be proposed by the Executive Committee and approved by a majority vote of the membership at the annual business meeting of the Association.

Section 3. Associate members of the Association shall not be required to pay dues.

#### **Article VI: Officers**

Section 1. The officers shall be President, Vice President, Secretary, Treasurer, and Archivist. The officers must be regular members of the Association.

Section 2. The officers and members-at-large of the Executive Committee shall be elected by voice vote, or by secret ballot if there is more than one nominee for a specific office.

Section 3. Officers shall be elected for one-year terms and shall be eligible for reelection.

#### **Article VII: Duties of Officers**

Section 1. The President shall preside at meetings of the Association, shall exercise general supervision over the affairs of the organization, shall be the Chair of the Executive Committee, and shall serve as an ex-officio member of all standing committees of the Association.

Section 2. The Vice President shall assume all the stated duties of the President in the absence of the latter.

Section 3. The Secretary, aided by the staff of the UC Davis Retiree Center, shall send notices to members, present reports and communications as the need arises, and keep the minutes of all meetings of the Association and its Executive Committee. The Coordinator of the Retiree Center shall be the custodian of the records of the Association for the current and at least the preceding academic year. With the advice and concurrence of the Secretary, older records may be transferred to the Department of Special Collections of the University Library for archival storage.

Section 4. The Treasurer shall be responsible for the collection of dues and assessments and shall be the custodian of all Association funds. The Treasurer shall report the financial standing of the organization to the members at each annual business meeting.

Section 5. The Archivist shall be responsible for collecting, organizing, and maintaining materials relevant to the history of the UC Davis Emeriti Association, which materials will be stored at the UC Davis Retiree Center.

#### **Article VIII: Executive Committee**

Section 1. The Executive Committee shall consist of the officers, two elected members-at-large, the chairs of the standing committees, and the Editor of *EmeriTimes*. Past Presidents of the Association, the Chair of the Davis Division Emeriti/ae Committee, and the President of the UC Davis Retirees' Association may serve as non-voting ex officio members.

Section 2. Members-at-large shall be elected for two-year, staggered terms. If a member-at-large cannot complete his/her term of office, the Executive Committee, after consultation with the Committee on Committees and by a majority vote, shall appoint a replacement to serve for the duration of said term.

Section 3. Other vacancies on the Executive Committee shall be filled by a majority vote of the Executive Committee, and the appointees shall serve until the next annual business meeting of the Association.

Section 4. To the greatest possible extent, the Executive Committee should have representation from the fine arts, humanities, sciences, social sciences and the professional schools.

#### **Article IX: Committees**

Section 1. At the beginning of each year the President with the advice of the new Executive Committee shall appoint a Committee on Committees.

Section 2. Each year's Committee on Committees shall identify individuals who agree to Chair or serve on the following year's standing committees of the Association.

Section 3. Prior to each annual business meeting the Committee on Committees shall report its recommendations for standing committee memberships to the Executive Committee. Committee members shall be appointed by the President with the advice of the Executive Committee. The President shall report the compositions of the incoming standing committees at the annual business meeting.

Section 4. The standing committees include:

- A. Committee on Committees

- B. Membership
- C. Program and Agenda
- D. University and Public Relations
- E. Emeriti Welfare
- F. Video Records
- G. Editorial
- H. Awards and Recognition

Section 5. Ad hoc committees may be appointed by the President as needed.

#### **Article X. EmeriTimes**

Section 1. The official journal of the Association shall be known as EmeriTimes.

Section 2. The Editor of *EmeriTimes* shall be appointed by the President with the advice of the Executive Committee.

Section 3. The Spring issue shall be published at least three weeks prior to the annual business meeting and shall specify the time and place of the meeting. Fall and Winter issues should precede those designated meetings.

Section 4. Ad hoc issues of *EmeriTimes* may be published as directed by the Executive Committee.

#### **Article XI: Nomination Procedure; Terms of Office**

Section 1. The Committee on Committees shall serve as the Nominating Committee for the Association. The Winter issue of *EmeriTimes* should contain an invitation for members to recommend candidates for elective office to the Chair of the Nominating Committee. The Nominating Committee's slate of nominees shall be published in the Spring issue of *EmeriTimes*. During the annual business meeting, nominations from the floor of individuals who have agreed to serve if elected shall be accepted.

Section 2. A one-year term of office extends from July 1 of the election year, N, to June 30 of the year N+1. A two-year term extends to June 30 of the year N+2. Interim appointments expire on June 30 of the year that would complete the term of the original incumbent.

#### **Article XII: Parliamentary Authority**

Section 1. Robert's Rules of Order Newly Revised shall be the parliamentary authority for this organization.

#### **Article XIII: Amendments**

Section 1. Proposed amendments to these Bylaws may originate either from a majority vote of the Executive Committee or from a petition to the Secretary signed by at least ten percent of the regular membership.

Section 2. The text of proposed amendments to be voted upon at the annual business meeting shall be published in the Spring issue of *EmeriTimes*. If amendments are to be considered at any other meeting of the Association, notice thereof, including the full text of the proposed amendments, shall be sent to each member by the Secretary not less than two weeks before the date of the meeting in question.

Section 3. To be adopted, a proposed amendment, must receive a two-thirds majority vote at a meeting at which no fewer than twenty members of the Association are present.